Joint Working Process Between SEND and Inclusion Team, Where a Young Person with an EHCP is at Risk of Suspensions and Permanent Exclusion.

6-8 weekly TACs / Professional meetings are held to ensure that the action plan is being followed, and to monitor pupil’s behaviour.

Behaviour does not improve. School identify that a young person is at risk of suspensions (and possibly permanent exclusion). They send an email to their allocated EHC Coordinator and the Inclusion Team.

Behaviour improves and the young person settles at school, with the EHCP fully supporting their Special Educational Needs and/or Disabilities.

**\***If Section F of the EHCP needs to be amended in order to request more funding or additional resource, EHC Coordinator takes request for additional funding

/ resource to the SEND Panel for consideration. The outcome is fed back to the family and professional network.

School identifies that young person’s behaviour is not meeting the expectations of the school’s Behaviour Policy, and that they are struggling with behavioural and/or learning expectations in the school environment.

School contacts the Inclusion Team and the SEND Team for information and advice. The school are signposted by Inclusion Coordinators to the Graduated Response to Exclusions and are encouraged to sign up for an Inclusion Surgery.

School can continue to contact both the Inclusion Team and their EHC Coordinator for information advice and support.

School to arrange a TAC or Professionals Meeting, inviting EHC Coordinator, Inclusion Team and any other relevant professionals / agencies (e.g. Health, Social Care, Attendance, CAMHS). The meeting can be used to consider if additional resource/funding is required within the EHCP**\*.**

A robust action plan will be agreed at the TAC or Professionals Meeting, with appropriate timescales attached to ensure accountability and consistent review. The plan should include reasonable adjustments and best endeavours in line with the SEND Code of Practice (2015).

If the young person’s behaviour does not improve and they become at risk of Permanent Exclusion, in line with the Department for Education’s guidance on Suspensions and Permanent Exclusions (2022), the school should consider requesting an early Annual Review prior to the decision to exclude a pupil with an EHCP permanently.