

EARLY YEARS SEND SUPPORT OFFER

| SEND support process prior to EY SEND team involvement for Nursery aged children | | |
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| Step 1 - Identification | <ul style="list-style-type: none"> Setting to identify children with SEND needs through observation, monitoring and assessments. | |
| Step 2 – Parent/Carer Involvement | <ul style="list-style-type: none"> Setting to arrange a meeting with parents to discuss the following: <ul style="list-style-type: none"> Setting observations Parents views Signpost to relevant services e.g. Health visitor, Portage, speech or occupational therapy Next steps | |
| Step 3 – SEND Support | <ul style="list-style-type: none"> Monitor and implement individual plan (IP) using Assess, Plan, Do, Review (APDR) cycle Refer to Ordinarily Available Provision (OAP) document for further support and strategies. <u>Ordinarily Available Provision (OAP) Guidance</u> Staff training for key worker and room staff Add child to SEND register for monitoring (with parental consent) | |
| Step 4 - Outcomes | <ul style="list-style-type: none"> Review impact of support with parents Complete at least 1 cycle of Assess Plan Do Review and review with parents before moving onto Step 5 Discuss with EY SEND adviser at cohort visit as needed. | |
| Step 5 At this point there are 2 pathways: | PATHWAY 1 <ul style="list-style-type: none"> No additional support from EY SEND team needed or parental consent not given at this time Continue support and review half termly Discuss at cohort visit with your EY SEND adviser as needed. | PATHWAY 2 <ul style="list-style-type: none"> Complete Request for Support form with parent/carers Send to EY SEND Team (eysend@cognus.org.uk) with current and reviewed IP's and any professional reports. REFERRALS WILL NOT BE ACCEPTED WITHOUT THESE DOCUMENTS An EY SEND Adviser will be in contact for an initial discussion. |

| EY SEND TEAM support offer | |
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| Offer | <ul style="list-style-type: none"> SEND strategies and advice. Discussion of children on SEND register and individual observations when required Support with Early Years funding applications Signpost to relevant external professionals and support Support with EHCP/specialist pathway discussions with parents Support for EHC Needs Assessment Requests if needed (for Sutton residents) |
| Options | <ul style="list-style-type: none"> Virtual meetings Phone calls Face to face visits Emails |
| Cohort visit agenda | <ul style="list-style-type: none"> Discuss children on your SEND register and the profile of needs across the setting, considering how SEND needs are being met through universal and targeted support. Review of paperwork i.e. IP's, support plans, funding documents, provision maps. Offer advice/guidance on support strategies for children you wish to raise. Support requests for funding and audit funding received, considering how this can be used most effectively for your cohort. Observation of SEND practice (small groups, 1:1 sessions etc). Audit of staff training needs – signposting and arranging of staff development opportunities e.g., SENCO links, training for keyworkers, online resources. Summary of next steps and timescales (we will discuss with you the frequency of visits which will vary by setting). |

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| Communication | <ul style="list-style-type: none">• Follow up emails with relevant information and next steps will be sent after the visit, where necessary.• Termly training programme sent by EY SEND Team• Termly Early years SENCO Network Meetings• Termly Early Years SEND Surgeries |
| Required information from setting | <ul style="list-style-type: none">• Request for Support forms signed by parents and setting• Current and reviewed IP's• Reports from other professionals |