

BSF Time line for new schools / settings



01. Identified BSF Team

School to identify a BSF Lead team , led by Head Teacher. Spring Term prior to beginning in the September.

School's join the onboarding session, virtually during Spring term.

02. Onboarding session



03. Audit completion

Completion of the BSF Audit by **May 22nd** and returned to Virtual School

Using the audit to inform objectives for your development plan begin to map 3 or 4 objectives ahead of your initial meeting with your link BSF EP and Virtual School link.

04. Development and impact plan



05. Initial Consultation

At your initial consultation, using your development & Impact Plan discussions will take place around finalising the year's plan with your EP and VS link. This ideally will take place early in September. Development and Impact plans to be submitted by October half term.

All staff should receive relational and trauma informed training delivered by the EP in autumn term (where possible) This can take place around your schools timetable, many schools have used this in their inset days.

06. Whole school training



08. Mid-year review

Mid-year review to take place in February with your BSF EP and VS advisor to review activities and plan for remaining EP hours for the academic year.

Completion of end of year audit and submission of the Development and Impact Plan by the beginning of July in order to gain award.

09. Submission

